

These notes indicate the decisions taken at this meeting and the officers responsible for taking the agreed action. For background documentation please refer to the agenda and supporting papers available on the Council's web site (www.oxfordshire.gov.uk.)

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AUDIT & GOVERNANCE COMMITTEE - WEDNESDAY, 2 JULY 2014

| <i>RECOMMENDATIONS FROM THE AGENDA</i> | <i>DECISIONS</i> | <i>ACTION</i> |
|---|---|---------------|
| 1. Election to Chairman for the current Council Year | Councillor Wilmshurst elected | SW |
| 2. Election to Deputy Chairman for the current Council Year | Councillor Lovatt elected. | SW |
| 3. Apologies for Absence and Temporary Appointments | Apologies from Councillor Dhesi (Councillor Azad substituting). | HLC (R. Dunn) |
| 4. Declaration of Interests - see guidance note | None. | |
| 5. Minutes To approve the minutes of the meeting held on 23 April 2014 (AG5) and to receive information arising from them. | The Minutes of the meeting held on 23 April 2014 were approved and signed subject to the list of those attending being amended to show that Councillor Lovatt attended for part of the meeting. It was agreed that consideration be given to moving the date of the July meeting in order to accommodate the preparation of the Statement of Accounts. | SW |
| 6. Petitions and Public Address | None. | |

...Decisions... Decisions...

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|---|---|-----------------------------|
| <p>7. Treasury Management Outturn 2013/14</p> <p>The Committee is RECOMMENDED to note the report, and to RECOMMEND Council to note the Council's Treasury Management Activity in 2013/14.</p> | <p>Recommendation agreed.</p> | <p>CFO</p> |
| <p>8. Annual Report of the Monitoring Officer</p> <p>The Committee is RECOMMENDED to consider and endorse the report.</p> | <p>Recommendations agreed.</p> | <p>HLC (G. Watson)</p> |
| <p>9. Annual Report of the Chief Internal Auditor 2013/14</p> <p>The Committee is RECOMMENDED to consider and endorse the report.</p> | <p>Recommendations agreed.</p> <p>Agreed that timescales for the Information Governance actions on page 65 of the agenda be circulated to members.</p> | <p>CIA</p> |
| <p>10. Review of Effectiveness of Internal Audit</p> <p>The Committee is RECOMMENDED to approve the Monitoring Officer's assessment of the effectiveness of the system of Internal Audit 2013/14.</p> | <p>Recommendations agreed.</p> | <p>HLC</p> |
| <p>11. Statement of Accounts 2013/14</p> <p>The Committee is RECOMMENDED to:</p> <p>(a) note the Statement of Accounts for 2013/14 to be submitted to the auditor; and</p> <p>(b) note the Summary Accounts 2013/14.</p> | <p>Recommendations agreed.</p> <p>Issue raised of the Governance Statement being included in the papers twice and it was agreed that this be resolved for future agendas.</p> | <p>CFO</p> |
| <p>12. Annual Governance Statement 2013/2014</p> <p>The Committee is RECOMMENDED to</p> | <p>Recommendations agreed.</p> | <p>HLC (D. Illingworth)</p> |

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| <i>RECOMMENDATIONS FROM THE AGENDA</i> | <i>DECISIONS</i> | <i>ACTION</i> |
|---|---|----------------|
| <p>approve the Annual Governance Statement 2013/14, subject to the County Solicitor & Monitoring Officer, making any necessary amendments in the light of comments made by the Committee, after consultation with the Leader of the Council, Chief Executive and Section 151.</p> | <p>It was agreed that the relevant web site addresses with regards to partnerships be included in the minutes.</p> | |
| <p>13. Fire & Rescue Service Statement of Assurance 2013-14</p> <p>The Audit & Governance Committee is asked to consider the Statement of Assurance 2013/14 for approval.</p> | <p>Recommendation approved</p> | <p>CFire O</p> |
| <p>14. Ernst & Young - Progress Report</p> <p>The Committee is RECOMMENDED to note the reports.</p> | <p>Noted.</p> | <p>E&Y</p> |
| <p>15. Report from the Audit Working Group</p> <p>The Committee is RECOMMENDED to note the report.</p> | <p>Noted.</p> <p>The following members and named substitutes of the AWG were agreed:</p> <p>Councillors Wilmshurst, Lovatt, Roz Smith Named substitutes: Councillors Stratford, Hannaby</p> <p>It was confirmed that all members of the Audit & Governance Committee were welcome to attend and participate.</p> | <p>CIA</p> |